



Data Protection Notice for Horizon Webinar: How to communicate about and disseminate project results under Horizon Europe Cluster 1 ‘Health’ and Horizon 2020

Your personal data are processed in accordance with Regulation (EU) No 2018/1725¹ on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

What are the purposes of this processing activity?

The purpose is to inform participants and speakers participating in the Horizon Webinar about the processing activities related to their personal data.

It covers:

- *Registration of participants to the event and management of their participation;*
- *Inclusion of participants in participant lists;*
- *Management of speakers’ personal data;*
- *Management of follow-up meetings and other related follow-up actions, such as the collection of feedback, invitations to future activities related to the event, news, reports, other publications and information material;*
- *Collection of event statistics;*
- *Management of the recording of the event;*

This event will be held online, with partial interaction from the participants: participants can use the chat and Q&A section and see the participant list.

The event will be recorded; pictures will not be taken.

Who is the data controller?

The data controller of the processing operation is Head of Unit A3 ‘Health Research’ of the HaDEA.

The following **entity processes** your personal data on our behalf: Netcompany-Intrasoft (info@netcompany.com), acting on behalf of HaDEA as processor to manage the registration of participants and speakers.

Which personal data is collected?

The personal data listed below are directly collected from the data subject during registration.

For **participants**, the following personal data are collected:

- Online event: first name, last name, professional email address, job title, company/organisation.

All personal data are **mandatory** for the purpose(s) outlined above.

For **speakers**, the following personal data are collected: first name, last name, job title, organisation. Their voice will also be web-streamed and recorded.

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L295/39 of 21.11.2018).

All personal data are **mandatory** for the purpose(s) outlined above.

For **speakers**, their image will also be web-streamed and recorded. Explicit prior consent will be asked from speakers via email for this **non-mandatory** data.

Who has access to the personal data of data subjects and to whom can they be disclosed?

The recipients of your personal data will be authorised staff of HaDEA, its contractor (see above) and the Commission in charge of the organisation and follow-up of the event, and, if required, authorised staff of bodies in charge of monitoring or inspection tasks in application of Union or national law (e.g. internal audit services, the European Prosecutor (EPPO), Court of Auditors, European Anti-fraud Office (OLAF), law enforcement bodies).

Your personal data **will not be transferred** to third countries or international organisations.

The processing of your data will **not include automated decision-making** (such as profiling).

Third party tools used for the organisation of the event

The online event will be organised using the **following tools**: WebEx for registrations and participation; Slido for interaction; YouTube for hosting the recording of the event.

Cisco Webex: For the purpose of hosting web meetings, Webex collects data when the participant registers and use the Cisco WebEx service. It collects name, email address, password, public IP address, browser, phone number (optional), mailing address (optional), geographic region, avatar (optional), user information included in the customer's active directory (if synched), Unique User ID (UUID). Cisco hosts the collected personal data within the European Union.

For information on how Webex uses cookies and how it processes personal data, please see at <https://www.cisco.com/c/en/us/about/trust-center/data-management.html> and <https://www.cisco.com/c/en/us/about/legal/privacy-full.html>.

Slido: For the purpose of interaction during the event, Slido collects the following personal data: first name, last name, IP address, language, website data, geolocation, and browser-generated information (including device information, operating system, device type, system, cookies or other technologies used to analyse users' activity). It hosts the collected personal data on servers in Europe.

Slido is part of the Cisco organisation which is a US company and therefore, personal data may be transferred to the US according to Cisco privacy statement which is applicable to Sli.do. However, this transfer is based on an adequacy decision (article 47 of Regulation (EU) 2018/1725): Commission Implementing Decision of 10.07.2023 pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council on the adequate level of protection of personal data under the EU-US Data Privacy Framework.

For information on how Slido uses cookies and how Sli.do processes personal data, please see at <https://www.slido.com/terms#privacy-statement>.

YouTube: For the purposes of hosting the video recording, please check **YouTube** privacy policy at <https://support.google.com/youtube/answer/10364219?hl=en#zippy=%2Chow-youtube-may-use-your-personal-information%2Chow-youtube-may-use-content-such-as-videos-and-photos-that-youchoose-to-upload>.

The processing of your data will **not include automated decision-making** (such as profiling).

EUSurvey: The Commission, through EUSurvey, collects and uses your personal information for the purpose of enabling you, as a user, to connect to the EUSurvey application and use the service for creating and publishing online questionnaires. Your contact details (email address, first name and last name) may also be used for contacting you for support and quality management purposes.

Which is the legal basis for processing your personal data?

The legal basis for the processing activities is

- Article 5(1)(a) of Regulation (EU) 2018/1725 because processing is necessary for the performance of a **task carried out in the public interest** (or in the exercise of official authority vested in the Union institution or body)² laid down in Union law;
- Article 5(1)(d) of Regulation (EU) 2018/1725 based on **your explicit prior consent** for your non-mandatory personal data indicated below.

How to withdraw your consent and the consequences of doing this

If you want us to delete your recorded image, please contact us and we will edit the recording within one month after your request.

Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn.

How long do we keep your personal data?

Your data will be kept for a maximum period of **3 months** after the end of the event. Data will be deleted at the end of this period.

Recorded data of you will be kept for 1 year after the end of the event.

What are your rights regarding your personal data?

You have the right to access your personal data and to request your personal data to be rectified, if the data is inaccurate or incomplete; where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the data controller. If processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on your consent before its withdrawal.

Your request to exercise one of the above rights will be dealt with without undue delay and within **one month**.

If you have **any queries** concerning the processing of your personal data or wish to exercise any of the rights described above, you can contact the Head of Unit A3 'Health Research' HADEA-HEALTH-RESEARCH@ec.europa.eu and HaDEA DPO HADEA-DPO@ec.europa.eu

You shall have right of recourse at any time to the European Data Protection Supervisor at EDPS@edps.europa.eu.

² Act of Establishment: Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, the European Health and Digital Executive Agency, the European Research Executive Agency, the European Innovation Council and SMEs Executive Agency, the European Research Council Executive Agency, and the European Education and Culture Executive Agency, *OJ L 50*, 15.2.2021; Council Decision (EU) 2013/743 of 3 December establishing the specific programme implementing Horizon 2020 - the Framework Programme for Research and Innovation (2014-2020), *OJ L 347*, 20.12.2013, p. 965–1041, and Council Decision (EU) 2021/764 establishing the Specific Programme implementing Horizon Europe – the Framework Programme for Research and Innovation, and repealing Decision 2013/743/EU *OJ L 167I*, 12.5.2021, p. 1–80.